



Minutes

Wellington Branch Committee

19 October 2016

Secretary
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A meeting of the Branch Committee meeting was held at Suite 2, Level 1, Anvil House, 138 Wakefield Street, at 10.00 am on Wednesday 19 October 2016.

Present

Janice Campbell, Kevin Duggan, Wilf Haskell, Graham Hill, Maggie Lee (Secretary), Colin MacIntosh, Elizabeth Smaal (Chair), Mike Smith, Bryan Whisker and Ray Woolhouse

The Chair welcomed everyone to the meeting.

1 Apologies

Apologies from Peter Chambers and Ian Clunies-Ross and Kay Monks for lateness were **accepted**.

2 Minutes from the meeting held on 17 August 2016

It was **resolved** that the minutes of the meeting held on 17 August 2016, subject to an addition to item (d) SuperTravels, be **accepted** as a correct record of that meeting.

Colin MacIntosh/Kevin Duggan

3 Matters Arising

a) Wairarapa Luncheon

Approximately 40 members attended what was a well catered and convivial function. There were several new members present.

b) October Newsletter

It was noted that the mail out was scheduled for 20 October.

c) Invoicing of Pre Annuity

A number of suggestions have been put forward to improve the process for invoicing pre annuitants including direct debiting or seeking no payment. Cathy Trewby has explained the process of how she invoices pre-annuitants. They are invoiced on the anniversary of their joining date.

d) Sponsorship

Triton has not yet advised if they have brochures which can be available for distribution to our members at our luncheons.

4 Membership Trends

a) Wellington Branch Membership Report as at 30 September 2016

Member Trends	31 March 2016	30 Sept 2016	Change	
Annuitant	2,723	3,002	279	10%
Annuitant spouse	1,362	1,557	195	14%
Surviving spouse	819	819	0	0
Pre-annuitant	116	98	-18	-15%
Pre-annuitant spouse	84	98	14	17%
Total	5,104	5,574	470	9%

Member Location	Wellington	Australia	Overseas Other	Totals
Annuitant	2,986	436	160	3,002
Annuitant spouse	1,557	236	76	1,557
Surviving spouse	820	152	37	819
Pre-annuitant	102	0	1	98
Pre-annu/spouse	71	0	1	98
Total				5,574

b) National Membership Report as a Comparison

Member Trends	31 March 2016	30 Sept 2016	Change	
Annuitant	14,441	15,708	1,267	8%
Annuitant spouse	6,712	7,533	821	12%
Surviving spouse	4,523	4,502	-21	-5%
Pre-annuitant	449	376	-73	-16%
Pre-annuitant spouse	354	293	-61	-17%
Total	26,479	28,412	1,933	7%

5 Correspondence

Welcome letters to new members and letters of condolence have been sent out as appropriate. A sample card to be used either on its own or with a covering letter is being considered by the Board.

Action:

The Secretary will circulate with the minutes a copy of the condolence letter she sends to a spouse or family when a member dies.

6 Finance

a) Accounts to 30 September 2016

Financial statements were tabled at the meeting. The surplus of \$1,898 is on target and the accounts are considered to be in a satisfactory state. The payment to members for

attendance at meetings was discussed. Members agreed that an increase would be appropriate to ensure members were not out-of-pocket.

It was resolved that the payment to Wellington branch committee members per committee and/or sub committee meeting attended should increase from \$10 to \$15 from 2016.

Elizabeth Smaal/Wilf Haskell

b) Payments

The following payments for August and September were noted and approved.

Wilf Haskell/Mike Smith

Date	August 2016	Amount	Payee	Paid
15 Aug	Staff remuneration	972.60	M Lee	dc
22 Aug	National GSA	214.68	GSA	dc
22 Aug	Branch Committee	300.00	B Whisker	dc
22 Aug	GSA printing costs	60.11	GSA	dc
22 Aug	Stationery	210.38	Warehouse	dc
22 Aug	Staff tax	227.40	IRD	dc
29 Aug	Computer	2,112.55	Neos	dc
	TOTAL	4,097.72		

Date	September 2016	Amount	Payee	Paid
15 Sept	Staff remuneration	972.60	M Lee	dc
21 Sept	Monthly cost	214.68	GSA	dc
21 Sept	Monthly charge	33.75	Neos	dc
21 Sept	Staff tax	227.40	IRD	dc
23 Sept	Travel Wairarapa/National Conf	350.00	M Lee	dc
	TOTAL	1,798.43		

d) The Pines Luncheon

Income received \$1,711.00

Payment to venue \$1,920.00

Total subsidies to-date \$866.00

7 Council

Members were advised of the following appointments made at Council:

Janice Campbell (President), Bryan Whisker (Vice President), Tony Hamilton (Northland), Bill Robertson (Wellington), Diane Ward (Nelson), Mike Smith (Wellington) and Dallas Elvy (Wellington). Arthur Evans (Manawatu) and Graham Valpey (Nelson) were appointed life members.

The Annuity News, due for circulation on 20 October, will highlight the key decisions made by Council. Topics commented on at the meeting related to advocacy on behalf of members, Michael Littlewood's presentation and the tax equity motion. This latter motion Wellington Branch had amended successfully, along the lines agreed at the August meeting. GSA will celebrate its centenary in 2020. Professor Roger Openshaw, appointed to write a history of the organisation, is seeking any information that members can provide.

Action:

The Secretary will re-circulate Michael Littlewood's paper.

8 Board report

The minutes of the October Board meeting were not available. Janice Campbell reported that an alternative venue for Council is being considered. The Board, giving support to a GSA member in his appeal against a GSFA ruling on superable remuneration, had won its case. The Board plans to re-submit a petition on behalf of those pre-1985 retirees who do not receive a 100% cost of living adjustment. Further good research will be undertaken in the first quarter of 2017 to support this petition. Member's suggestions for items for the Annuity News will be appreciated.

9 Sub Committee reports

a) Recruitment

A small group of members had assisted Maggie to complete the sending out of welcome packs to an influx of new members responding earlier in the year to an invitation to join GSA. The Maori electoral rolls are still to be checked for members whose spouses could be recruited. Once the CoLA issues are clear, it will be time to approach members of Parliament to enlist their support. Bryan Whisker tabled a copy of the PPTA News showing an effective advertisement encouraging pre-annuitants to join GSA. Bryan has also targeted a number of other government bodies with a similar advertisement.

b) Honours

This sub-committee has not needed to meet

c) Policy

This sub committee has not needed to meet. The Convenor will only call a meeting if the issues cannot be resolved by email.

d) SuperTravels

Graham Hill reported that the new SuperTravels committee had met. Tour leaders and a secretary have now been appointed. The most recent trip to Paekakariki was successful. Other tours being considered include a visit to Whanganui, the art galleries of Seatoun and to the Weta Cave in Miramar. Graham was thanked for his report.

10 General business

a) Christmas Luncheon

The Secretary has arranged for entertainment at the luncheon to be held at the Cossie Club, Upper Hutt on Thursday 24 November 2016.

b) AGM 2017

The 2017 AGM is advertised for Tuesday 23 May. A booking has been made at the Petone Working Men's Club.

c) Branch Committee meetings 2017

The committee meeting bookings for 2017 have been fixed for Thursdays in the third week of each month. It was noted that luncheon dates should avoid school holidays.

d) Christmas Function

The Wellington Branch Committee will join the Board for its Christmas function on Tuesday 13 December.

e) Next Branch Committee Meeting

It was agreed that a short December branch committee meeting would now be held on 13 December, in conjunction with the normal Board meeting that precedes the Christmas luncheon.

There being no further business, the meeting closed at 12 noon.

Confirmed: _____ Date _____