

MINUTES of the Gisborne Branch of the GSA Committee meeting held at 167a Stanley Road Gisborne on 19th November 2015 at 1.30 pm.

Present: C Birch, T Cook, Barrie Denham, D Omundsen, G Revell, G Smythe.

Apologies: E Parkin.

Moved: C Birch / G Smythe that the apologies be sustain **Carried.**

MINUTES of previous meeting emailed or delivered to all committee members.

Moved: C Birch / Barrie Denham that the minutes be taken as read. **Carried.**

MATTERS arising from previous committee meeting.

Chesley announced that the raffle tickets and prizes have been purchased and the Christmas cake made.

CORRESPONDENCE:

The committed have previously been forwarded copies of the relevant received e mails but Des Omundsen gave a review of mail received since the last committee meeting.

Moved: C Birch / G Revell that inward and outward correspondence be approved. **Carried.**

FINANCIAL: Geoffrey Smythe (Treasurer)

G Smythe presented the statement of accounts showing an agreement with the banklink and the ANZ statement of \$3185.00. He said there were no outstanding accounts, but should be careful when considering expenditure for the Christmas function and the M.V Takitimu Pilot boat trip.

Moved: C Birch / T Cook that the schedule of accounts be received. **Carried.**

GENERAL BUSINESS:

The secretary announced to the committee that Mark Ley's, the liaison officer from the Board would be attending the Christmas function who will be travelling here from Auckland.

Christmas Function.

We agreed to have a phone around to selected members to increase the number of members attending.

Geoffrey: to pick Mark Ley's up from the airport on flight NZ 8651 at 9.00am and entertain him prior to the Christmas function.

Pay the Tatapouri.

Chesley: Entertain Mark Ley's and take him back to the airport to meet his flight home NZ8654 by 5.05pm.

To telephone members to encourage their attendance at the Christmas function.

Arrange the raffle prizes, the table drinks and welcoming the guests.

Des: To telephone members to encourage their attendance at the Christmas function.

Notify the Tatapouri of the numbers attending, request them to cut up the Christmas cake and to use a tab for the drinks and our guest's meals during the function.

To pick up and return to their homes, those members requesting transport to attend the Christmas function.

E mail Mark Ley's to inform of our arrangements.

Takitimu Boat trip

As the numbers are low indicating their attendance this matter would be raised at the Christmas function.

Should this not increase the attendance then we would look at joining another smaller group for the trip. We will notify the members attending the trip once set up.

Meeting closed: 2.25pm

Chairman: _____ / _____ / _____

