



Secretary

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A meeting of the Branch Committee was held in Suite 2, Level 1, Anvil House, 138 Wakefield Street, at **10.00 am on Tuesday 12 December 2017**.

Present

Peter Chambers, Ian Clunies-Ross (Chair), Kevin Duggan, Graham Hill, Maggie Lee (Secretary), Colin Macintosh, Elizabeth Smaal and Ray Woolhouse.

Ian Clunies-Ross welcomed everyone.

1 Apologies

Wilf Haskell and Kay Monks. These apologies were accepted.

Apologies were also given by Janice Campbell, Mike Smith and Bryan Whisker who were attending the Board Meeting.

2 Minutes from the meeting held on 19 October 2017

It was resolved that the minutes of the meeting held on 19 October 2017 be accepted as a correct record of that meeting.

Elizabeth Smaal/Ray Woolhouse

3 Matters Arising (unless recorded elsewhere)

a) **Christmas Luncheon at the Upper Hutt Cossie Club.** Ninety nine people attended and it was enjoyable. Comments were made that the entertainer made conversation a little difficult and for those who were seated further away could not hear the music. McKenzie Trust paid for one person to taxi to the venue and will pay for the bus from Wellington Station. An email will be sent to Virginia Breen with the invoice.

Venues were discussed for next year. Te Marua Golf Club was suggested as a new venue. Peter Chambers and Secretary will pursue this option.

b) Draft Council Minutes

These were discussed. Centralising of reserves from branches was discussed. There was an agreement to increase membership to \$2 per payday for annuitants. It was asked if our 40% split would remain the same with the increase.

4 Membership Trends

a) Wellington Branch Membership Report as at 30 November 2017

Member Trends	31-Mar-17	30-Nov-17	Change	
Annuitant	2,927	2,865	-62	-2.1%
Annuitant spouse	1,539	1,535	-4	-0.3%
Surviving spouse	798	791	-7	-0.9%
Pre-annuitant	105	107	+2	1.9%
Pre-annuitant spouse	72	77	+5	6.9%
Total	5,441	5,375	-66	-1.2%

b) Wellington Region

Member Locations	Wellington	Australia	Overseas Other	Wellington/Wairarapa	Totals
Annuitant	2,093	418	152	202	2,865
Annuitant spouse	1,101	241	67	126	1,535
Surviving spouse	563	140	36	52	791
Pre-annuitant	103	0	1	3	107
Pre-annu/spouse	73	0	1	3	77
Total	3,933	799	257	386	5,375

c) National Membership Report as a Comparison

Member Trends	31-Mar-17	30-Nov-17	Change
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Annuitant	15,366	14,994	-372	-2.4%
Annuitant/Spouse	7,432	7,361	-71	-1%
Surviving/Spouse	4,466	4,360	-106	-2.4%
Pre-annuitant	402	394	-8	-2.0%
Preannuitant/Spouse	340	309	-31	-9.1%
Total	28,006	27,418	-588	-2.1 %

5 Correspondence

Welcome letters to new members and letters of condolence have been sent out as appropriate. Perry Cameron has emailed about tax equity. The first email was answered by National Executive Officer. Mr Cameron has written again and it was decided that he needed a personal contact. Bryan Whisker has been given the correspondence so that he can make the personal contact.

6 Finance a) Accounts to 30 November 2017

The financial statements were presented. The current surplus may be around \$5,000 as there is one further payment for the year to be made. Subsidy of functions looks to be slightly down.

b) Payments

The following payments made for October and November were noted and approved. *Ian Clunies-Ross/Colin Macintosh*

Date	October 2017	Amount	Payee
11 Oct	Greytown luncheon	1,207.50	Jaynes Kitchen
16 Oct	Staff Salary	972.60	M Lee
20 Oct	GSA Rent	231.13	GSA
20 Oct	Staff Tax	227.40	IRD
20 Oct	ACC	32.00	ACC
21 Oct	Branch Expenses	150.00	B Whisker
	TOTAL	2,820.63	

Date	Nov 2017	Amount	Payee
10 Nov	Anvil House shared cost	77.76	GSA

14 Nov	Staff Salary	972.60	M Lee
20 Nov	GSA Rent	231.13	GSA
22 Nov	IRD	227.40	IRD
27 Nov	Entertainer	350.00	Jennifer Hamilton
28 Nov	Upper Hutt Luncheon	3,494.70	Cossie Club
	TOTAL	5,353.59	

7 Board report

The previous board minutes had been circulated and read. The current meeting minutes will be distributed when they are available and discussed at the next meeting in February.

8 McKenzie Trust

Elizabeth Smaal spoke about assistance to our Christmas function and the need to encourage other disabled people to apply for transport to functions. Chair has asked that the committee think about what the Trust can be best used for.

9 SuperTravels

Graham is still attending to the formalities such as financial, legal and taxation issues, for winding up SuperTravels. When this is finalised the monies will come to the Wellington Branch and will be held separately for supporting members.

10 Sub Committees a) Recruitment

A meeting has not been required. Secretary updating members phone numbers as time permits.

b) Policy

A meeting will be organised early next year.

11 General Business

Jim Turner, a former President of the GSA and a branch committee member has recently died. He will be remembered for his work with the association.

Next Branch Committee Meeting will be Thursday 15 February 2018 at 10am.

The meeting closed at 11.15am

Confirmed:



Date: 15 February 2018