

BOP BRANCH OF THE GSA: MINUTES

Meeting held at Tauranga Citizens Club 13th Avenue Tauranga 23rd August 2024

Meeting opened 10.03am

Present: Jeannie Johansson, Darryl Bellamy, Ken Crosswell, Anke Hermannsdorfer and Barbara Wade.

Apology: Anne Cato

Moved: J Johansson Seconded: Anke Hermannsdorfer

Minutes for 20th June 2024 were confirmed. Moved Ken Crosswell that these were a true and correct record of that meeting Seconded: Barbara Wade

Matters Arising from the Minutes:

These were all transferred to General Business.

Correspondence: Inward:/ Outward

All Inward and Outward Correspondence had been sent to committee there were no questions. Secretary: Jeannie Johansson Moved that the inward be accepted, and the outward be approved. Seconded: Darryl Bellamy

FINANCIAL REPORT:

As of 23rd August 2024:

Closing Balance Chq Acct: \$18,550.37

Westpac Investment \$48,053.87

Accumulated Funds \$66,604.24

Treasurer: K Crosswell Moved his Financial Report be accepted. Seconded: Darryl Bellamy. Treasurer: Ken Crosswell asked for approval to pay meeting Expenses and other accounts. All committee agreed to this passed.

MEMBERSHIP REPORT:

July 2024	A Loss 4	Welcome New Members Nil	Transfer 1 in and 1 out
August 1 st 2024	A Loss 5	“ “ 5	Transfers Nil

Total Membership 1385 Annuitants 702, Annuitant Spouse 436, Surviving Spouse 218, Pre-Annuitants 15, Pre-Annuitant Spouse 14

Visited 3 of the New Members with letter and Gift. Posted 2 other letters. New Members were: Mrs Helen Macfarlane, Mrs Wendy Ladd, Mrs Pamela Signal, Mrs Mary Dalton and Mrs Ann Wadsworth. 3 Sympathy letters and phone calls to Mrs Irene Baty, Mrs Morgan and Mrs F Petit. Also Transfer member was visited.

Secretary Jeannie Johansson Moved the Membership be adopted and accepted Seconded Darryl Bellamy

OTHER REPORTS:

Tauranga Community Health Liaison Group Minutes from the June and July 2024 meeting were emailed from Shirley Waid our GSA Representative these were tabled. Chair Darryl Bellamy suggested that they be emailed out to committee.

BOARD MINUTES

Minutes from the 18th of June Board Meeting were circulated to committee no action required. Secretary had still not received the Board minutes from the August 6th, 2024.

GENERAL BUSINESS.

Christmas Function. Secretary Jeannie Johansson had contacted the Oaktree Restaurant. Yes, we could have the date, own room with all we require for a quest speaker. Room hire \$160.00 To be paid on confirmation of booking. Cost per Senior \$27.00, per adult \$30.00. All committee agreed to have the Luncheon there. Secretary to discuss with Tina owner about accessing the room at 10.30am Treasurer to pay room hire.

Recommendation Document

Chair Darryl Bellamy talked through the Recommendations himself and Anne Cato had worked on. This was also worked on further with the Secretary and treasurer. All committee were given a copy, and the Chair walked us through the documents.

The Chair and committee member Anne had worked through the Operation Manuel on the Financial section 5.2 and 5.6

The Chair had asked the Treasurer to put a Budget together on the MYOB, Ken Crosswell would work on this with the Executive Officer Lyn Buxton for extra codes. The Treasurer would then take this back to the Chair.

This would then be produced 2 monthly at our meeting, enabling the committee to keep track of expenses.

Working through the Recommendations Anke Hermannsdorfer brought up about Anticipated Expenditure in the Xmas dinner and AGM column.

This had been calculated incorrectly, adjustments to the figures were adjusted and would be corrected on the documents.

The column under Allowance towards actual and reasonable, this was challenged by Anke Hermannsdorfer, she felt that the Secretary's allowance was insufficient, discussion took place on this, and it was decided to split the last section into another paragraph.

This is taking the last 5 lines out and making another heading, to read.

Preparation by Secretary of newsletters, minutes and meeting agendas and contact with members and National Office. Figures for this would be left to the Chair and Anne Cato to fill in.

After further discussion on the documents the Secretary Jeannie Johansson went through the Documents with committee one section at a time all were approved by committee, with the changes to be implemented. This would then be sent to all committee for approval by email.

Council booklet was handed out to Ken and Anke and a copy was to be sent to Barbara.

As there was no further business the meeting closed at 12.10pm

Next meeting would be 11th October 2024 at the Tauranga Citizens Club 13th Avenue Tauranga.

Darryl Bellamy

Jeannie Johansson

Chairman

Secretary

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