

## **BOP BRANCH OF THE GSA: MINUTES**

Meeting held at Tauranga Citizens Club 13<sup>th</sup> Avenue Tauranga 11<sup>th</sup> October 2024

Meeting opened 09.57am

Present: Jeannie Johansson, Darryl Bellamy, Ken Crosswell, Anke Hermannsdorfer and Anne Cato.

Apology: Barbara Wade

Moved: J Johansson Seconded: Darryl Bellamy

Minutes for 23<sup>rd</sup> August 2024 were confirmed. Moved Secretary Jeannie Johansson that these were a true and correct record of that meeting Seconded: Ken Crosswell.

### Matters Arising from the Minutes:

These were all transferred to General Business.

### Correspondence: Inward:/ Outward

All Inward and Outward Correspondence had been sent to committee there were no questions. Secretary: Jeannie Johansson Moved that the inward be accepted, and the outward be approved. Seconded: Darryl Bellamy

### FINANCIAL REPORT:

As of 11<sup>th</sup> October 2024:

Closing Balance Chq Acct: \$17,705.59

Westpac Investment \$48,053.87

Accumulated Funds \$65,759.46

Treasurer: K Crosswell Moved his Financial Report be accepted. Seconded: Darryl Bellamy.  
Treasurer: Ken Crosswell asked for approval to pay meeting Expenses and other accounts. All committee agreed to this passed.

### MEMBERSHIP REPORT:

August 2024	A Loss 10	Welcome New Members 1	Transfer In nil out 2
September 2024	A Loss 13	“ “ 1	Transfers Nil 1 out

Total Membership 1350 Annuitants 684, Annuitant Spouse 423, Surviving Spouse 214, Pre-Annuitants 15, Pre-Annuitant Spouse 14

Visited 4 Spouse members Mrs Glenn, Mrs Collin, Mrs James, Mrs Dawson.  
8 Sympathy letters and phone calls. Mrs James, Mrs Riley, Mrs Burt, Mrs Forrest.  
Mew Member Mrs Collins in Ohope (previous Surviving Spouse)

Secretary Jeannie Johansson Moved the Membership be adopted and accepted Seconded Ken Crosswell.

Anne Cato suggested we look at visiting Retirement Villages to recruit new members.  
This will be looked at next year as a plan.

#### OTHER REPORTS:

Tauranga Community Health Liaison Group Minutes there were no reports.

#### **BOARD MINUTES**

Minutes from the 8<sup>th</sup> September 2024 and the Annual Council Meeting 7<sup>th</sup> – 8<sup>th</sup> September 2024, were all circulated to committee there was no discussion.

It was then brought to the committee attention by Anke Hermannsdorfer to look at 4.2 Finances re Branch Surpluses in the Annual Minutes from Council. Discussion took place on this matter.

Anne Cato spoke to the June Minutes where it was discussed about sending excess money to National Office.

It was Moved by Anne Cato that the secretary contacts National Office to arrange the transfer of \$20,000.00 from the BOP Account once the Term Deposit matures on the 28<sup>th</sup> November 2024, this should happen early December 2024.

In accordance with Policy Instructions under the Operations Manuel October 2024.  
Members to be advised by the April Newsletter 2025.

Seconded Ken Crosswell

All in favour carried.

#### **GENERAL BUSINESS.**

**Christmas Function.** Secretary Jeannie Johansson discussed the plans for the day. Anke Hermannsdorfer to make up gifts to the value of \$200.00, Jeannie Johansson to arrange the gift baskets.

Anne Cato and Anke Hermannsdorfer will be on registration.

Guest speaker arranged and Anne Cato will give the vote of thanks with gift and card.

Anke Hermannsdorfer suggested we look at mentioning new committee members in the April Newsletter, we will also speak to this at the Christmas Luncheon.

Re Mileage:

In accordance with National Office the mileage allowance is now \$1.04. As from September 2024. Treasurer will adjust committee meeting mileage payments.

**Recommendation Document:**

Chair Darryl Bellamy talked through the Recommendations himself and Anne Cato had worked on. Further discussion took place on the documents.

It was Moved by Darryl Bellamy and Anne Cato that the budget Recommendations, including contributing payments towards actual and reasonable expenses incurred by the Secretary, Treasurer and Chair, be paid effective from this meeting.

Seconded: Anke Hermannsdorfer.

Carried.

The Recommendations sheet is to be adjusted with the new mileage rate, and the Total amounts plus Secretary payment in the summery section on the back page. This will be done by the Chair Darryl Bellamy then sent to all committee.

Ken Crosswell (Treasurer) advised the committee we now have the MYOB codes from National Office to enable us to put a Budget together under MYOB.

Treasurer Left the Meeting at 11.20am.

Anne Cato Moved that with Reference to Section 5.6 in the Operations Manuel, all payments over \$200.00 be approved by the Chair before payment made.

Seconded Darryl Bellamy

Carried.

Our meeting was cut short as the committee room at the Tauranga Citizens Club got double booked.

Meeting closed at 12.20pm.

A short meeting may take place after the November Luncheon on the 27<sup>th</sup> November 2024

Darryl Bellamy

Jeannie Johansson

Chairman

Secretary

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