



Secretary
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Minutes Wellington Branch

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A meeting of the Branch Committee was held in Suite 2, Level 1, Anvil House, 138 Wakefield Street, at **10.00 am on Thursday 19 April 2018.**

Present

Peter Chambers, Ian Clunies-Ross (Chair), Kevin Duggan, Wilf Haskell, Graham Hill, Maggie Lee (Secretary), Colin Macintosh, Kay Monks, Elizabeth Smaal, Mike Smith, Bryan Whisker and Ray Woolhouse.

1 Apologies

Janice Campbell. This apology was accepted.

Ray Woolhouse/Kay Monks

2 Minutes from the meeting held on 15 February 2018.

It was resolved that the minutes of the meeting held on 15 February 2018 be accepted as a correct record of that meeting.

Peter Chambers/Graham Hill

3 Matters Arising (unless recorded elsewhere)

- a) The Mackenzie Trust has paid the invoice for the bus.
- b) Graham Hill was thanked again for his work on behalf of SuperTravels, He had received the branch's letter of acknowledgement.
- c) We have had a large number of responses from our lapsed members.
- d)
 - i Venue for the Wairarapa function is the Masterton Club.
 - ii Speaker for our Mid-Winter lunch at the Pines. Ian will approach the Government Ministry in the hope that a Minister or Associate Minister will be available. Colin asked if speakers could have a handout so that it could be referred to at a later date.
- e) Secretary reported on how well the meeting had gone which was for the 3 largest branches (Auckland, Wellington, Canterbury.)

4 Membership Trends

a) Wellington Branch Membership Report as at 31 March 2018

Member Trends	31-Mar-17	31-Mar-18	Change	
Annuitant spouse	1,539	1,522	-17	-1.1%
Surviving spouse	798	794	-4	-0.5%
Pre-annuitant	105	132	+27	+25.7%
Annuitant	2,927	2,828	-99	-3.4%
Pre-annu/spouse	72	99	+27	+38.5%
Total	5,441	5,375	-66	-1.2%

b) Wellington Region

Member Locations	Wellington	Australia	Overseas Other	Wellington/Wairarapa	Totals
Annuitant	2,066	417	147	198	2,828
Annuitant spouse	1,094	240	64	124	1,522
Surviving spouse	562	139	37	56	794
Pre-annuitant	127	0	2	3	132
Pre-annu/spouse	94	0	2	3	99
Total	3,943	796	252	384	5,375

c) National Membership Report as a Comparison

Member Trends	31-Mar-17	31-Mar-18	Change	
Annuitant	15,366	14,821	-545	-3.5%
Annuitant/Spouse	7,432	7,301	-131	-1.8%
Surviving/Spouse	4,466	4,358	-108	-2.4%
Pre-annuitant	402	463	+61	+15.2%
Pre-annu/Spouse	340	368	+28	+8.2%
Total	28,006	27,311	-695	-2.5%

5 Correspondence

Welcome letters to new members and letters of condolence have been sent out as appropriate.

6 Finance

a) Accounts to 31 March 2018

The financial statement was presented. The accounts recorded an annual surplus of over \$7,000. Kiwi bank completed its protracted accreditation process for the Branch and this enabled the branch to action investments for a 2 years period.

b) Budget 2018-2019

Proposed budget was presented and ratified.

Elizabeth Smaal / Peter Chambers

c) Centralization of GSA Funds and Board Sub-Committee Restructuring Policy

It was decided the Policy sub-committee would meet to discuss the Board's request for feedback. This meeting is to be held on Monday 30 April at Anvil House. Peter Chambers will chair. Colin Macintosh asked how one would apply or access money if you have a cost to be met. This is covered in the papers to be discussed. It was agreed that the Policy sub-committee would also consider the 'Board Sub-Committee Restructuring' proposal at the same meeting.

d) Payments

The following tables list the payments made for February and March.

Date	February 2018	Amount	Payee
14 Feb	Staff Salary	972.60	M Lee
20 Feb	GSA Rent	231.13	GSA
20 Feb	Staff Tax	227.40	IRD
28 Feb	Office shared Costs	59.68	GSA
28 Feb	Stationery	153.97	Warehouse
	TOTAL	1,644.78	

Date	March 2018	Amount	Payee
14 Mar	Staff Salary	972.60	M Lee
19 Mar	IRD	227.40	IRD
20 Mar	GSA Rent	231.13	GSA
21 Mar	Committee Costs	750.00	All Committee
	TOTAL	2,181.13	

7 Board report

Bryan whisker reported from the April meeting, mentioned the following:

COLA Petition - the meeting with the new government – the Board has not yet been able to meet with the Minister of Finance nor any of the 4 associate finance ministers.

The meeting now will not happen before the budget in May.

Appeals Board – they had made a nomination and this was not accepted.

Recruitment – packs to be made up to go to branches.

Board Visits - Mike Smith is going to the Southland AGM and will check with the Railways Group while he is there.

History project - Professor Openshaw will be in Auckland working on the Operation Journal from the PSA records.

The Board had a farewell dinner for Alan Peck, the previous Executive Officer.

8 McKenzie Trust

Elizabeth Smaal had nothing to report.

9 SuperTravels

Graham Hill stated SuperTravels has been formally dissolved by the Companies Office. It is their wish that the monies transferred to the Wellington Branch be kept separate from the branches normal operating accounts.

10 Sub Committees**a) Recruitment**

A meeting will be called after the State Services meeting.

b) Policy

A meeting will be organised shortly.

11 General Business

a) GSA office manual and secretaries meetings are planned.

b) Newsletter – Chair would welcome any items for next newsletter and is always under pressure for it to be either 4 or 8 pages.

c) AGM on 23rd May. Agenda, previous minutes and Mackenzie Trust to be emailed to members and hard copies will be available at the venue which is the Petone Working Men's Club.

d) National Conference in September. Kay suggested she would organise a programme for partners and spouses to entertain them for the day with a tour of Wellington.

Next Branch Committee Meeting will be Thursday 14 June 2018 at 10am. This will be followed by a light luncheon for committee and members.

The meeting closed at 12.20pm

Confirmed:



Ian Clunies-Ross,
Chair

Date: 14 June 2018