



Secretary  
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## Minutes Wellington Branch

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A meeting of the Branch Committee was held in Suite 2, Level 1, Anvil House, 138 Wakefield Street, at **10.00 am on Thursday 15 February 2018**.

### Present

Janice Campbell, Peter Chambers, Ian Clunies-Ross (Chair), Kevin Duggan, Graham Hill, Maggie Lee (Secretary), Colin Macintosh, and Elizabeth Smaal. Ray Woolhouse arrived a little later.

Ian Clunies-Ross welcomed everyone.

### 1 Apologies

Wilf Haskell, Bryan Whisker, Mike Smith and Kay Monks. These apologies were accepted.

*Elizabeth Smaal/Peter Chambers*

### 2 Minutes from the meeting held on 12 December 2017

**It was resolved** that the minutes of the meeting held on 12 December 2017 be accepted as a correct record of that meeting.

*Elizabeth Smaal/Peter Chambers*

### 3 Matters Arising (unless recorded elsewhere)

#### a) Calendar 2018.

Venues – Petone Working Men's Club, The Pines and Te Marua Golf Club have been confirmed by the Secretary. The Wairarapa venue has yet to be decided and booked for Thursday 27 September.

b) Ian Clunies-Ross has spoken with Bryan Whisker who has contacted Perry Cameron, at that stage Mr Cameron was in hospital. The Board have put aside the Equity Issue as Cola has priority. Our Chair will write to Mr Cameron, copies of the letter will be sent to the Board.

### 4 Membership Trends

20181502

21 February 2018

a) **Wellington Branch Membership Report as at 31 January 2018**

Member Trends	31-Mar-17	31-Jan-18	Change	
Annuitant spouse	1,539	1,528	-11	-0.71%
Surviving spouse	798	794	-4	-0.50%
Pre-annuitant	105	104	-1	-0.95%
Annuitant	2,927	2,845	-82	-2.80%
Pre-annuitant spouse	72	77	+5	6.94%
<b>Total</b>	<b>5,441</b>	<b>5,348</b>	<b>-93</b>	<b>-1.71%</b>

b) **Wellington Region**

Member Locations	Wellington	Australia	Overseas Other	Wellington/Wairarapa	Totals
Annuitant	2,078	418	149	200	2,845
Annuitant spouse	1,097	240	66	125	1,528
Surviving spouse	565	139	36	54	794
Pre-annuitant	100	0	1	3	104
Pre-annu/spouse	73	0	1	3	77
<b>Total</b>	<b>3,913</b>	<b>797</b>	<b>253</b>	<b>385</b>	<b>5,348</b>

c) **National Membership Report as a Comparison**

Member Trends	31-Mar-17	31-Jan-18	Change	
Annuitant	15,366	14,915	-451	-2.94%
Annuitant/Spouse	7,432	7,336	-96	-1.29%
Surviving/Spouse	4,466	4,380	-86	-1.93%
Pre-annuitant	402	424	22	5.47%
Pre-annu/Spouse	340	338	-2	-0.59%
<b>Total</b>	<b>28,006</b>	<b>27,393</b>	<b>-613</b>	<b>-2.19 %</b>

**5 Correspondence**

Welcome letters to new members and letters of condolence have been sent out as appropriate.

## 6 Finance

### a) Accounts to 31 January 2018

The financial statements were presented. As we have received monies from Super Travels which we need to invest, Wellington requires a copy of the letter from IRD recognising the National Body as a Charitable Trust. This should mean that we are not required to pay tax on our investments.

### b) Budget 2018-2019

Next meeting, the computer will be taken off the financials because of depreciation. New budget will be available for our next meeting.

Motion put forward for payment to branch members for payments of \$15 for each meeting they have attended.

*Elizabeth Smaal/Peter Chambers*

### c) Payments

The following payments made for December and January were noted and approved.

*Elizabeth Smaal/Colin Macintosh*

Date	December 2017	Amount	Payee
8 Dec	Bus for Function	451.00	Mana Coaches
12 Dec	Refund for Function	29.00	J Williamson
12 Dec	Refund for Function	58.00	M Ratchford
14 Dec	Staff Salary	972.60	M Lee
20 Dec	GSA Rent	231.13	GSA
20 Dec	Staff Tax	227.40	IRD
20 Dec	Office shared Costs	210.75	GSA
	<b>TOTAL</b>	<b>2,179.88</b>	

Date	January 2018	Amount	Payee
15 Jan	Staff Salary	972.60	M Lee
17 Jan	IRD	227.40	IRD
22 Jan	GSA Rent	231.13	GSA
	<b>TOTAL</b>	<b>1,431.13</b>	

## 7 Board report

Janice Campbell reported from the Board meeting which was held two days previously. Recruitment is the big topic. Bryan had suggested that the committee look through the New Year's Honours list to see if any could be members and to make contact.

A meeting is due to take place with the State Services Commission to see if National Office can promote membership to possible members through the Government Departments. Janice's previous letter was very effective in increasing member numbers. A meeting is to be held on 14 March with Peter Hughes of the GSFA about the legal costs of members' appeals.

Bill Robertson was nominated as the GSA representative to the Government Superannuation Appeals Board. The Board has been invited to meet the Minister of Finance, but no date has been set.

## 8 McKenzie Trust

Secretary has emailed Virginia Breen attaching the invoice for the Transport for the Christmas function.

## 9 SuperTravels

Graham Hill is still attending to the final formalities for winding up SuperTravels. IRD are to issue a Certificate of Dissolution. Letter to our Chair has been sent. Monies have now been paid into the Wellington Branch and will be kept separately for supporting members.

The SuperTravels monies of \$20,023.08 has been received and the Branch agreed to respect their wishes that the monies will be used for transport to socials or tours for our members.

**It was moved that** Graham Hill and his committee be thanked for the excellent work they had undertaken.

***Peter Chambers/Elizabeth Smaal***

We need to contact our Historian, Roger Openshaw, to make sure the history of Super Travels is included in his work. Virginia Breen should be his contact for details.

## 10 Sub Committees

### a) Recruitment

A meeting will be called after the State Services meeting. The Secretary is updating members phone numbers as time permits. Janice Campbell asked if we had thought of visiting or contacting Retirement Homes for recruiting members.

### b) Policy

A meeting will be organised early in the year.

## 11 General Business

Ian welcomed Jenny Barclay, our new national Executive Officer to our meeting. Members of the committee introduced themselves. Peter Chambers thanked Jenny for her first Branch Bulletin.

The extraordinary meeting for the three paid secretaries is to be held on 7<sup>th</sup> March.

Dates have not been set for the branch secretaries annual meetings.

Items for the upcoming newsletter would be welcome. A comment was made about local medical costs and how they vary.

**Next Branch Committee Meeting** will be Thursday 19 April 2018 at 10am.

The meeting closed at 11.20am

**Confirmed:**



**Ian Clunie-Ross,  
Chair**

**Date: 19 April 2018**