



Minutes

Wellington Branch

14 June 2018

Secretary
PO Box 11993
Manners Street
Wellington 6142

Call Free 0800 888 472
Office Phone 04 472 7006
wellington@gsa.org.nz
www.gsa.org.nz

A meeting of the Branch Committee was held in Suite 2, Level 1, Anvil House, 138 Wakefield Street, at **10.00 am on Thursday 14 June 2018.**

Present

Peter Chambers, Ian Clunies-Ross (Chair) Wilf Haskell, Graham Hill, Maggie Lee (Secretary), Colin Macintosh, Kay Monks, Elizabeth Smaal, Mike Smith and Ray Woolhouse.

Apologies

- 1 Kevin Duggan and Janice Campbell. Apologies were accepted.

Kay Monks/ Peter Chambers

The Chair welcomed Alan Peck to the Committee.

- 2 **Minutes from the meeting held on 19 April 2018.**

It was resolved that the minutes of the meeting held on 19 April 2018 be accepted.

Peter Chambers/Kay Monks

- 3 **Matters Arising (unless recorded elsewhere)**

- a) **Speaker for Mid- Winter Function**

The Chair advised that Tracey Martin was not available. Alan Peck suggested, if we are unable to get a person from the Seniors' Ministry, that we could try Diane Turner from the Ministry for Social Development.

- b) **Lapsed Members**

The Chair would like a follow up letter urging lapsed members to rejoin.

- c) **Bus for AGM**

The account for the bus to the AGM is to be charged to the SuperTravels fund. The Secretary is to follow up with Hammonds to see if they have smaller buses for better access at The Pines.

- d) **MacKenzie Trust**

It is important for a note to go into the next newsletter about the Mackenzie Trust being available to members who would like to come to a function but have difficulty with access or mobility and would require personal transport.

- 4 **Membership Trends**

We have had a pleasing increase in pre-annuitants. If a spouse should die we have no way of knowing this. Alan Peck suggested we use the Annuity News as a vehicle to receive this information from members.

- a) **Wellington Branch Membership Report as at 31 May 2018**

Member Trends	31-Mar-18	31-May-18	Change
Annuitant spouse	1,522	1,535	+13
Surviving spouse	794	792	-2
Pre-annuitant	132	149	+17
Annuitant	2,828	2,824	-4
Pre-annuitant spouses	99	110	+11
Total	5,375	5,410	+35

b) Wellington Region

Member Locations	Wellington	Australia	Overseas Other	Wellington/Wairarapa	Totals
Annuitant	2,060	422	146	196	2,824
Annuitant spouse	1,106	240	65	124	1,535
Surviving spouse	560	139	37	56	792
Pre-annuitant	142	0	3	4	149
Pre-annu/spouse	103	0	3	4	110
Total	3,971	801	254	384	5,410

c) National Membership Report as a Comparison

Member Trends	31-Mar-18	31-May-18	Change
Annuitant	14,821	14,804	-17
Annuitant/Spouse	7,301	7,358	57
Surviving/Spouse	4,358	4,337	-21
Pre-annuitant	463	512	49
Pre-annu/Spouse	368	408	40
Total	27,311	27,419	108

5 Correspondence

Ian Clunies-Ross has had correspondence with Tracey Martin about being the guest speaker at our luncheon at the Pines.

6 Finance

a) Accounts to 31 May 2018

The financial statements were distributed.

b) Centralisation of Reserves

The Board's draft policy for the centralisation of reserves was discussed. Refer item 10c.

c) Payments

The following tables list the payments made for April and May.

Date	April 2018	Amount	Payee
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16 April	Staff Salary	972.60	M Lee
20 April	GSA Rent	231.13	GSA
20 April	Staff Tax	227.40	IRD
20 April	Branch expenses	150.00	B Whisker
20 April	Stationery	236.92	Warehouse
	TOTAL	1,818.05	

Date	May 2018	Amount	Payee
2 May	Bank charges	2.00	Kiwibank
14 May	Staff Salary	972.60	M Lee
19 May	IRD	227.40	IRD
20 May	GSA Rent	231.13	GSA
25 May	Bus for AGM	276.90	NZ Bus
28 May	Function expense	1,754.00	PWMC
	TOTAL	3,464.03	

It was moved that the financials be accepted.

Elizabeth Smaal/Ray Woolhouse

7 Board report

Mike Smith reported. The Board discussed the branches' responses to the paper on Centralisation of Funds. A report will be available at Council. Generally comments suggested that branches were agreeable to the proposed 50% of working capital being transferred to Head Office. A meeting had been held with the State Services Commissioner and with some Union chief executives. All agreed to assist the GSA recruitment process by putting out a positive letter of recommendation to their members. It was suggested that payrolls could organise the annual membership payment to GSA. There is a planned half hour meeting with the Minister of Finance to be held on 21 June to discuss the grounds for presenting the GSA petition and to raise the matter of membership of the GSA Appeals Board. There had been two vacancies but the GSA nominee was not accepted by the Minister. There is concern that this rejection is contrary to the Act as it meant no representative of the superannuation sector will now sit on the Appeals Board. Mike reported that an issue has arisen regarding statistical inaccuracy concerning members who are counted twice by Datacom. This anomaly occurs when a member dies and their spouse, who is also a member and an annuitant, receives two annuities.

8 McKenzie Trust

The Trust is solely for the purpose of assisting members to functions who require special transport.

9 Super Travels

Graham has nothing to report. The winding up process is now complete.

10 Sub Committees reports

a) Recruitment

Ian Clunies-Ross would like additional data from GSFA to carry out further statistical analysis for the purpose of future predictions of GSF numbers.

b) Honours

Nothing to report.

c) Policy

Peter reported on the sub-committees' submissions to the Board, concerning the centralisation of GSA reserves and the restructuring of the Board's Sub-committees. Copies of these submissions were distributed to the meeting. The submissions are attached.

11 General business

a) Delegates to Council

Wellington delegates at the National Council meeting will be the Chair, Ian Clunies-Ross and Deputy Chair, Peter Chambers. Observers will be Kay Monks and Alan Peck.

b) Partner's Programme for Council

Kay Monks has done initial work on a programme for partners who are coming to conference which would involve a tour of Wellington run by Hammonds Coaches. The proposed tour cost is \$55 for a minimum of fifteen people. The committee was asked if the branch would agree to assist the tour cost by covering \$5.00 per person. The committee felt that this should be a National rather than a Branch subsidy. The Secretary would write to the Board with this suggestion. Wellington branch agreed to assist with any work required.

c) Social Committee

Kay Monks suggested that a social committee be established. This was agreed by the committee. Membership of the five sub-committees was agreed— list attached.

The meeting closed at 12 noon and was followed by a light lunch attended by 12 members.

The next meeting will be held on Thursday 16 August at Anvil House at 10am.

Maggie Lee
Secretary

Confirmed:



Ian Clunies-Ross
Chair

Date: 16 August 2018