



Minutes

Wellington Branch

18 August 2022

Secretary
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A meeting of the Branch Committee was held in Suite 2, Level 1, Anvil House, 138 Wakefield Street at **10.00am on Thursday 18 August 2022**

Present:

Mike Smith (Chair & Convenor), Kevin Duggan, Elizabeth Smaal, Kay Monks and Ray Woolhouse, Edgar Spark and Bryan Whisker.

1. Welcome

2. Apologies

Apology received from Ian Clunies-Ross, Suzanne Holgate

3. Minutes

The Committee meeting draft minutes of Thursday 30 June 2022 were circulated to the committee prior to the meeting for comments and feedback.

It was **MOVED THAT** the minutes of the meeting held on 30 June 2022 be accepted as a true and correct record.

Mike Smith/ Kevin Duggan

4. Matters Arising

- a) The Committee discussed how the Branch should vote on items raised by National Office for consideration by the Council including the election of the Board.

Kevin noted that the Wellington Branch paying membership was reducing by more than 6% per year but the Council's budgetted revenue subscription only reduced by 3%.

The Committee suggested the possibility of charging people for advertising in newsletters.

ACTION: The Chair will raise the inquiry of budget and newsletter sponsorship at the Council Meeting

- b) Branch Questionnaire on Provision of Secretarial Support

The Committee filled out the survey and will return to National Office

5. Finance

i. Payments

The following tables list the payments made for June 2022 and July 2022:

June 2022

Date	Expense	Amount	Payee
09 Jun	AGM	\$1,775.00	Petone Working Men's Club
20 Jun	2 Degrees	\$51.77	2 Degrees
20 Jun	Antivirus	\$16.10	GSA National
20 Jun	Rent	\$204.80	GSA National
22 Jun	Wages including InterBranch Services	\$1,659.62	Catherine
23 Jun	Review of Accounts	\$500.00	Kevin
23 Jun	AGM Travel	\$46.70	Credit Card
	TOTAL	\$4,253.99	

July 2022

Date	Expense	Amount	Payee
01 Jul	Wages	\$763.49	Madison
01 Jul	Printing April and May	\$24.00	Catherine
01 Jul	Committee Meeting Expense	\$20.94	Credit Card
01 Jul	AGM 3-265594 Transportation	\$572.70	Tranzit
19 Jul	2 Degrees	\$51.77	2 Degrees
19 Jul	Antivirus	\$16.10	GSA National
19 Jul	IRD Payment	\$398.80	IRD
19 Jul	Committee Expense Postage	\$6.50	Credit Card
20 Jul	Rent	\$204.80	GSA National
20 Jul	Wages including InterBranch Services	\$1,659.62	Catherine
22 Jul	Newsletter	\$2,238.17	GSA National
22 Jul	Newsletter	\$1,120.30	GSA National
	TOTAL	\$7,077.19	

Kevin suggested that there are two unexpected expenditure items which will affect our budget at the end of the year but he still expects a surplus.

- a) One off fee to Madison
- b) We only paid for branch newsletter printing in the past but now we also pay for partial postage

Kevin moved the finance report and payments be approved.

6. Sub Committee Reports

a) Recruitment

We have two members who are in a relationship but are GSA members in their own right but National Office resigned one of their memberships without prior consultation with the Wellington branch. The Committee suggested that the advice given should have been checked by someone from the National Office first.

National Office may need to review strategies for surviving spouse signup

Bryan did some investigation and believes National Office should do some work to boost members.

c) Honours

Nothing to report

c) Policy

Nothing to report

d) Finance

Nothing to report

e) Social

We have given City Mission \$500 in donation.

Railway would like to put a notice in our upcoming October newsletter for their 16 November Function

Kay would like to check AGM venue for 2023

7. Mackenzie Trust

Mid-Winter Luncheon Transit payment has been made

8. Board Report

There was no Board report as there was no Board representative at the meeting.

9. Membership Trends

a) Wellington Branch Membership Report

Member Trends	31 Mar 2022	02 Aug 2022	Change
Annuitant	2,354	2,327	-27 (-1.1%)
Annuitant spouse	1,336	1,329	-7 (-0.5%)
Surviving spouse	688	667	-21 (-3.1%)
Pre-annuitant	130	121	-9 (-6.9%)
Pre-annuitant/spouse	105	97	-8 (-7.6%)
Total	4,613	4,541	-72 (-1.6%)

b) Wellington Region

Member Trends	Wellington	Australia	Overseas Other	Wairarapa	Totals
Annuitant	1,675	351	139	162	2,327
Annuitant spouse	964	200	62	103	1,329
Surviving spouse	469	121	29	48	667
Pre-annuitant	114	1	3	3	121
Pre-annuitant/spouse	90	1	3	3	97
Total	3,312	674	236	319	4,541

c) National Membership Report as a Comparison

Member Trends	31 Mar 2022	02 Aug 2022	Change
Annuitant	12,157	11,956	-201 (-1.7%)

Annuitant spouse	6,445	6,419	-26 (-0.4%)
Surviving spouse	3673	3586	-87 (-2.4%)
Pre-annuitant	476	456	-20 (-4.2%)
Pre-annuitant/spouse	386	371	-15 (-3.9%)
Total	23,137	22,788	-349 (-1.5%)

10. Correspondence

The Chair has acknowledged the letter received from Lindsay Meehan regarding the four weekly calculation of his annuity. This correspondence is now with National Office to go to the Board for comment

11. General Business

- a) The date for the next Committee meeting is Thursday **20 October 2022**.
- b) Kay sent an apology for 20 October Committee meeting

The meeting concluded at 11.56am.

Catherine Chang
Wellington Branch Secretary

Confirmed:

Mike Smith
Chair